

# ART INSTRUCTION APPLICATION

**APPLICATION MAY BE MAILED, EMAILED OR DELIVERED TO:**

**HEIRLOOM ART STUDIO**  
**2616 Wears Valley Road**  
**Sevierville, Tennessee**  
**37862-8300**  
**PHONE 865-428-4900**  
**artist@heirloomartstudio.com**

**ALL FEES MUST BE PAID AT THE TIME OF REGISTRATION. Your spot is not guaranteed until payment is received.**

**PAYMENTS MUST BE IN CASH, CHECK or MONEY ORDER made payable to:**  
Heirloom Art Studio (Paypal orders to: artist@heirloomartstudio.com)

**CLASS** \_\_\_\_\_

**DAY & DATE** \_\_\_\_\_ **TIME** \_\_\_\_\_

**INSTRUCTOR** \_\_\_\_\_

**FEE** \_\_\_\_\_ **PAID** \_\_\_\_\_ **DATE PAID** \_\_\_\_\_

**METHOD OF PAYMENT** \_\_\_\_\_

**NAME** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIPCODE** \_\_\_\_\_

**HOME PHONE** \_\_\_\_\_ **CELL PHONE** \_\_\_\_\_

**BUSINESS PHONE** \_\_\_\_\_

**EMAIL ADDRESS** \_\_\_\_\_

**WEBSITE (if you have one)** \_\_\_\_\_

**COMMENTS** \_\_\_\_\_

## **CANCELLATION POLICY**

**All classes must be prepaid in full to hold your spot. If the instructor cancels your class, a full refund will be issued. If you cancel more than three weeks prior to the starting date of class, a refund will be issued less a \$15.00 application fee. Less than three weeks prior-50% refund. No refund will be issued one week or less prior to class.**

**If you MUST cancel, you may ask to have your entire course fee held and take the class during its next scheduled date.**