

ART INSTRUCTION APPLICATION

APPLICATION MAY BE MAILED, EMAILED OR DELIVERED TO:

HEIRLOOM ART STUDIO
2616 Wears Valley Road
Sevierville, Tennessee
37862-8300
PHONE 865-428-4900
artist@heirloomartstudio.com

ALL FEES MUST BE PAID AT THE TIME OF REGISTRATION. Your spot is not guaranteed until payment is received.

PAYMENTS MUST BE IN CASH, CHECK or MONEY ORDER made payable to: Kathryn Rutherford

CLASS _____

DAY & DATE _____ **TIME** _____

INSTRUCTOR _____

FEE _____ **PAID** _____ **DATE PAID** _____

METHOD OF PAYMENT _____

NAME _____

ADDRESS _____

CITY _____ **STATE** _____ **ZIPCODE** _____

HOME PHONE _____ **CELL PHONE** _____

BUSINESS PHONE _____

EMAIL ADDRESS _____

WEBSITE (if you have one) _____

COMMENTS _____

CANCELLATION POLICY

All classes must be prepaid in full to hold your spot. If the instructor cancels your class, a full refund will be issued. If you cancel more than three weeks prior to the starting date of class, a refund will be issued less a \$15.00 application fee. Less than three weeks prior-50% refund. No refund will be issued one week or less prior to class.

If you MUST cancel, you may ask to have your entire course fee held and take the class during its next scheduled date.